

**Pellissippi State Community College
TRiO Student Support Services
Tutorial Request**

- 1. This is a tutor “request”. We cannot guarantee that a tutor will be identified to assist you in this course.**
2. Completing a tutorial request means that every attempt will be made to find a tutor. It does not mean that the request can or will be fulfilled.
3. If a tutorial match has not occurred and you no longer need our tutorial assistance then it is your responsibility to send a communication (via email or in person) to the TRiO SSS office.
4. Receiving a free tutor should be viewed as a privilege. Tutorial services are not to be considered an accommodation or right.
5. Tutor identification is based on several factors, including your class schedule, work schedule, extra-curricular activities, tutor availability, and tutor’s schedules. *Your cooperation and active participation in other TRiO SSS activities is also taken into consideration for the completion of a tutorial request and for future tutorial assistance.*
6. This commitment is for the entire semester. Tutorial matches are scheduled for twice a week for an hour, and you are expected to meet with your tutor for the entire semester.
7. You are expected to arrive on time to each session and be prepared for each session by compiling or identifying questions for the tutor.
8. Tutorial sessions are structured in a way to allow for comprehension of course material. Tutorial sessions are not to be viewed as time for homework to be completed or to simply prepare for an exam. *Tutorial sessions are supplemental to the other study skills considered to be normal class preparation.*
9. Having perfect attendance in class, developing a relationship with your professor, taking detailed class notes, reading the textbook thoroughly, creating a study group, staying committed to a study schedule, and having good strong academic goals are all ways to foster a successful outcome.

Please place your initials here _____ as an indication that you have read the instructions and understand them.

Pellissippi State Community College
TRiO Student Support Services
Tutorial Request
Semester _____

Please complete all sections

Name _____ Date _____

SSN: _____ Home Phone #: _____ Cell #: _____

Mailing Address: _____

City: _____ Zip Code: _____

Major: _____

Freshman _____ Sophomore _____

Have you ever had a tutor through TRiO SSS before? Yes _____ No _____

About the course you need tutoring in:

Course name and number: _____

Are you repeating the course: Yes _____ No _____

What grade do you want to make: _____

What grade do you expect to make if you did not have a tutor? _____

Please indicate if you have problems in any of the following areas: (check all that apply)

trouble with content

trouble understanding the textbook

attending class

trouble managing time

trouble understanding the professor

trouble taking notes

poor study habits

other: _____

Signed: _____ Date: _____

TUTORING AVAILABILITY

Name: _____

Semester: Fall, 2009 Subject(s): _____

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30					
8:30-9:00					
9:00-9:30					
9:30-10:00					
10:00-10:30					
10:30-11:00					
11:00-11:30					
11:30-12:00					
12:00-12:30					
12:30-1:00					
1:00-1:30					
1:30-2:00					
2:00-2:30					
2:30-3:00					
3:00-3:30					
3:30-4:00					
4:00-4:30					

Please mark through times you are NOT available!